

INVEST COLLEGIATE CONSORTIUM Inc.

MEETING MINUTES

Having consented to the time and place, the Board of Directors of Invest Collegiate Consortium Transform, Inc. ("ICC"), the Directors of ICC Transform held a monthly board meeting, Tuesday, July 30, 2019 at 4:01 PM at Invest Collegiate: Transform. Conference call number: 712-770-5215, Access Code: 729149#

The meeting presided over by Dr. Eddie Hoover, and Yolanda M. Malachi kept the minutes. The following orders of business were discussed:

ROLL: The meeting was called to order at PM by Dr. Eddie Hoover roll called, reading meeting rules of the day, and reciting the school's mission statement. The following Directors were present:

Dr. Eddie Hoover, Dr. Mildred Huey, Pete Lash, Yolanda M, Malachi, Jim Merrifield, and Dr. Erika Richardson.

OTHERS PRESENT: – Dr. Kate Alice Dunaway and Invest Collegiate: Transform Collegiate Leaders. Parents were on the conference call

PUBLIC Participation: A parent shared she was very pleased with the reminder phone calls for Popsicle Review and wanted to know about school supplies for the upcoming school year.

ITEM 1: Approval of meeting agenda: Dr. Erika Richardson moved to accept agenda, Pete Lash seconded, and motion carried.

ITEM 2: Approval of meeting minutes: Jim Merrifield moved to accept June 20, 2019 meeting minutes, Pete Lash seconded, and motion carried.

ITEM 3: Finance Report: Pete Lash presented the board an updated budget that was completed by Kristin Zettlemoyer and Jeremy on June 30, 2019. Must meet enrollment goal of 500 to generate a small net surplus of \$1,832.35. School is making phone calls to families to confirm student's attendance for the 2019-2020 school year. Budget include positions for full time campus safety officer, part-time accountant, and school nurse.

ITEM 4: Executive Director Report:

- 2019-2020 Enrollment Update – A little over 400 not sure of exact number. There are 200 students confirmed on Lotterease. School is making phone calls to families to confirm student's attendance for the 2019-2020 school year.
- Collegiate Leaders Summer Institute: Collegiate Leaders returned on Monday, July 29, 2019. Team focused on critical incident response training, team building, growth mindset, small group discussions, and core knowledge.
- Transportation: Transportation is finalized. Shuttle stops will be available at Popsicle Review. Buses will run the routes this week. Administration will make final review and changes to the bus rules. Routes will be East and West Charlotte with no more than an hour travel time.
- Benchmark Assessment & Data – Mr. Foster presented board MAP assessment PowerPoint. School will focus on data driven instruction using formative and summative assessments. K-3 will use I-Station for benchmarks and MAP will be used for 3rd thru 9th

grade. Benchmark will be aligned with NC Common Core standards. Pretest will begin the week of August 26th.

- Naviance – Mr. Bouldin presented to the board information about implementing Naviance for the 9th grade program. Naviance is a college and career readiness platform that helps connect academic achievement to post-secondary goals. Naviance offers a core set of functionalities that enables students and counselors to connect college and career planning to individual student goals.
- Athletics – Ms. Blanks presented board with athletics update. The school will have cross country, volleyball, middle school girls and boys basketball, JV boys basketball and middle school and JV cheer. 2nd and 9th grade will participate in swim lessons at the YMCA on Tuesdays and Thursdays in the fall for 2nd graders and spring for 9th graders. School will also offer K-5 basketball league with Stratford YMCA. Practices will be afterschool and games are on Fridays and Saturdays. Pete Lash suggested adding all our athletic opportunities to the website.
- PowerSchool Pro – PowerSchool information will be given to parents at Popsicle Review. During Summer Institute Dr. Dunaway will explain to Collegiate Leaders PowerSchool expectations. Parents will all be able to make payments for school lunches via PowerSchool.
- School Safety – School wants to hire a campus safety officer who will work from 7:00 am until the buses arrive. Yolanda M. Malachi asked about cameras in all classroom. Jim Merrifield suggested speaking to Ian about cost effective cameras for the classrooms.
- Plans for Retained Champions – Collegiate Leaders will meet with families for individual plans and goals. Students will be closely monitored throughout the school year.
- 2019-2020 School – Dr. Dunaway provided board with a report that briefly discussed initiatives for the upcoming school that focused on admission/enrollment, academic achievement, community engagement and safety, financial and time commitment, and personnel.

ITEM 5: Board Discussion

- 10th Grade – Dr. Hoover asked Dr. Dunaway is there anything that is needed from the board to begin planning for 10th grade. Dr. Dunaway will provide board with information when planning begins.
- Strategic Plan – Dr. Hoover has begun a strategic planning template. Each committee will complete their part of the strategic plan. Dr. Dunaway suggested having a board retreat in November to focus on the strategic plan.
- ED and Staff Individual Development Plan – There is a new development plan for the state. More classroom observations to ensure core knowledge is implemented effectively. Dr. Huey shared her concerns about math and changing instructional strategies to meet standards.
- Closed Meeting – Dr. Mildred Huey moved to end open session to go into closed session, Dr. Erika Richardson seconded, and motion carried.

ITEM 6: Closing Meeting: Motion to adjourn closed meeting and meeting was made by Dr. Erika Richardson Pete Lash seconded, and meeting ended at 5:45 PM

Respectfully Submitted,

Yolanda M. Malachi

Board Secretary

Invest Collegiate Consortium